

112-2 研究生辦理畢業離校手續採線上審核方式說明

Instruction of Online Graduation Clearance Procedure for Postgraduates

1. 自 111 學年度第一學期起研究生辦理畢業離校手續採【線上審核】方式，學生需於校務 eCare 登錄論文中、英文題目及指導教授姓名（主要指導教授為必填欄位），經指導教授於離校審核註記為【已通過】，各單位審核除【免簽章】外均註記為【已通過】者始具畢業資格。

From 2022 academic year, the graduation clearance procedure for postgraduates is conducted online. Postgraduates need to use the NFU eCare system to register thesis title in both Chinese and English and the name(s) of your thesis advisor(s). The column of your leading thesis advisor is required. Every office would have some requirements for postgraduates to fulfill. After requirements are satisfied, every office will mark “passed” and the thesis advisor needs to mark “passed” on the graduation clearance, except for the offices which marked “no stamping needed”. After meeting the requirements, postgraduates are quantified to graduate.

2. 學生請先查詢離校審核系統，經最後審核單位【教學業務組】審核註記為【已通過】後，再依公告日期及時間至教學業務組領取畢業證書。

Postgraduates need to check that whether the graduation clearance is marked “passed” by the Academic Administration section, Office of Academic Affairs. Once it is marked, postgraduates should go to the Academic Administration Section to receive his/her diploma according to the announced dates and time.

3. 研究生端操作畫面（詳如附件）。

The operation interface for postgraduates (please refer to the attachment)