<u>111 學年度第 1 學期</u>
<u>教師線上簽核選課申請公告</u>

First Semester of 2022 Academic Year
announcement about the instructor's online approval for
course selection application

1. 教師線上簽核選課申請，請於 111 年 9 月 12 日
16:00 起登入校務 e-care->課程服務，登錄課程
資料，申請單經授課教師線上簽核同意加退選
後，將於 111 年 9 月 12 日至 9 月 18 日匯入選
課，請登錄申請後至登錄網頁確認授課教師簽核
狀態。

   From 16:00 12 Sep. 2022 onward, to request the course selection
   application of instructor's sign, please log in to e-care system -> service
   of course affairs to fill in new course and had instructor 's consent. It will
   be imported into the system from 12 Sep. till 18 Sep. 2022. After the
   data update, please log in e-care system to confirm the instructor 's sign
   status on the course selection information.

2. 111 學年度第 1 學期網路加退選最後於 111 年 9
月 12 日 16:00 公告，教師線上簽核選課申請最後
於 111 年 9 月 18 日匯入選課，請於公告及匯入選
課後登入校務 e-care 確認選課結果。

   The online course selection [add/delete] will be announced on 16:00 12
   Sep. 2022. To request the course selection application of instructor's sign
   will be imported to the system on 18 Sep. 2022. Please log in to e-care
   system to confirm it.

3. 其他事項請詳閱附件之申請說明及流
程，申請資料登錄連結：

   For further information, please log in e-care system:

4. 下列情況申請加選，經授課教師簽核後將另送學生所屬系所經系主任核可後再予以匯入選課：

- 日間部碩士班、大學部、專科部學生加選夜間部及碩士在職專班課程
- 研究所(含碩士在職專班)學生加選大學部課程

  The following situation, after instructor signing it, Academic Administration Division will send it to the dean of department then import to the system.

- Students from the master program, bachelor program, five-year junior college program who select night school course and In-service Master Program.
- Graduate students (including In-service Master Program) who add undergraduate's course.